



# Notice of Public Hearing

Minor Variance / Permission

(Section 45 of the *Planning Act*)

## COMMITTEE OF ADJUSTMENT

**MEETING DATE AND TIME:** Wednesday, December 10, 2025, at 7:00 pm

**LOCATION:** This Public Hearing will be held virtually. Participants or attendees are required to email Staff at [COA@markham.ca](mailto:COA@markham.ca) for more information on how to participate.

**File Number:** A/127/25  
**Agent:** Chun Wa Kei  
**Property Address:** 58 Russell Hill Road, Markham  
**Legal Description:** PLAN 65M3364 LOT 212  
**Zoning:** By-law, 2024-19, as amended; RES-LR2  
**Ward:** 6

### PURPOSE OF THE APPLICATION:

The applicant is requesting relief from the requirements of By-law 2024-19, as amended, to permit the following:

- a) **By-law 2024-19, Section 4.8.3 b) iv):** the floor of the rear deck to be higher than the first storey of the main building, whereas the by-law requires a deck floor over 1 metre from grade to not be located higher than the first storey of the main building;

as it relates to a proposed rear deck for an existing residential dwelling.

### NOTICE REQUIREMENTS FOR LANDLORDS AND CONDOMINIUM CORPORATIONS:

A copy of this notice must be posted by the Owner(s) of any land that contains seven or more residential units in a location that is visible to all the residents.

### THE COMMITTEE OF ADJUSTMENT (THE “COMMITTEE”) AND MINOR VARIANCES:

The Committee’s role offers flexibility in dealing with minor adjustments to Zoning By-law permissions. The Committee forms its opinions through its detailed review of all material filed with an application, letters received, deputations made at the public hearing, and results of site inspections. After hearing the Applicant and every person who desires to be heard in respect to this application, the Committee may approve, refuse, modify, or otherwise alter the application at the hearing without further notice provided.

### HOW TO ATTEND AND PARTICIPATE AT THE MEETING

As required by the *Planning Act*, you are provided written notice to ensure that you may make your views known by either of the two following options:

1. Watch via live stream at <https://www.markham.ca>.
2. Request to attend the ZOOM meeting in writing, along with a completed [Interested Party Comment and Deputation Form](#) at ( [https://www.markham.ca/sites/default/files/economic-development-business/What%20to%20Expect%20at%20a%20COA%20Hearing/COA%2BInterested%2BParty%2BComment%2Band%2BDeputation%2BForm%2Bno%2Bsubmit%20\(1\).pdfmailto:](https://www.markham.ca/sites/default/files/economic-development-business/What%20to%20Expect%20at%20a%20COA%20Hearing/COA%2BInterested%2BParty%2BComment%2Band%2BDeputation%2BForm%2Bno%2Bsubmit%20(1).pdfmailto:)) to [COA@markham.ca](mailto:COA@markham.ca).

OR

Deliver a letter in person to the DROP BOX at the Civic Centre (Thornhill Entrance), or by mail or email to the undersigned.

Written comments must be received no later than 4:00 pm, two days prior to the Hearing date to ensure the Committee members can review all written comments prior to the hearing.



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**NOTE:** Under The Municipal Freedom of Information Act: personal information collected in response to this planning notice will be used to assist City staff and Council to process this application and will be a part of the public record.

## TO VIEW THE MATERIALS IN THE APPLICATION FILE:

Materials will be posted on the link below prior to the scheduled meeting date.

<https://www.markham.ca/economic-development-business/planning-development-services/committee-adjustment/meeting-agendas-minutes-and-staff-reports>

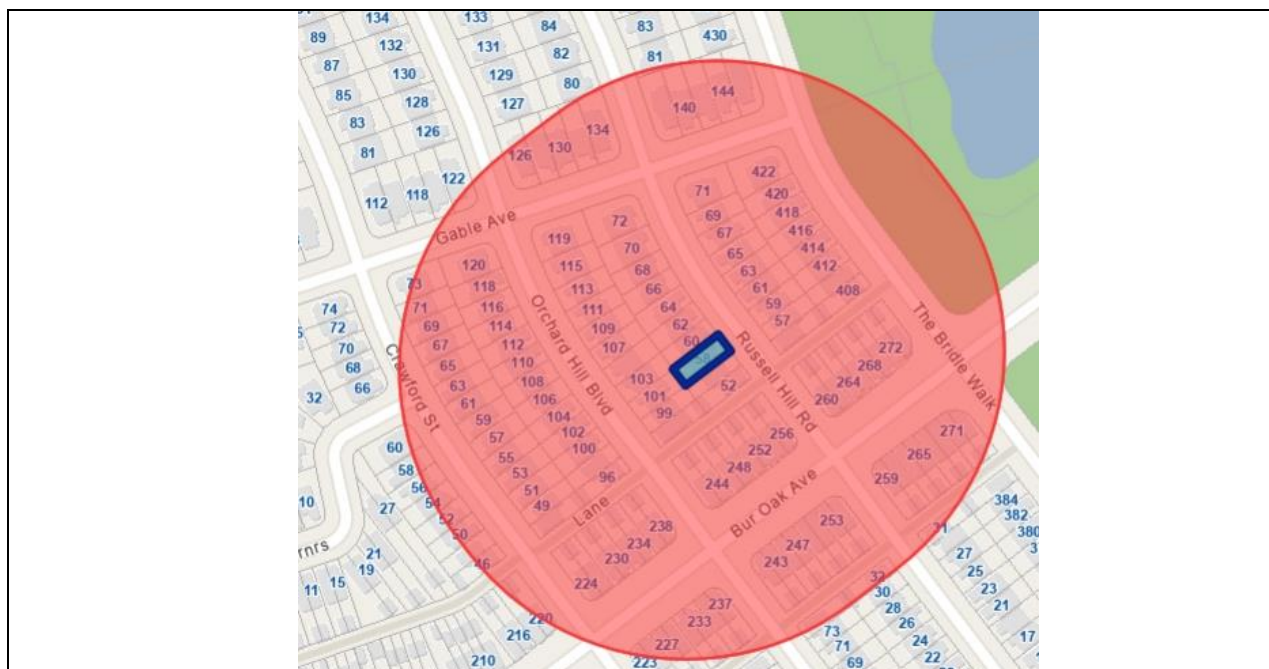
## NOTICE OF DECISION and ONTARIO LAND TRIBUNAL PROCEEDINGS

Any person wishing to comment on this application, but who is unable to attend, may send a signed written submission to the Secretary Treasurer prior to the Hearing. A submission received prior to the Hearing is not considered a Notice of Appeal.

A copy of the decision will be sent to the Applicant and Agent. Any other person or agency wishing to receive a copy of the decision, or any notice of relevant Ontario Land Tribunal hearings, must submit a written request for a copy of the decision, or you would not be entitled to receive notice of any further proceedings.

## IMPORTANT NOTICE TO OWNERS AND/OR AGENTS:

The Applicant or representative for the Applicant **MUST** appear at the hearing in support of the application. Failure to appear would result in dismissal of this application.



Shawna Houser  
Secretary-Treasurer, Committee of Adjustment

## For more information about this matter, contact:

☎ 905.475.4721 📠 905.479.7768 ✉ [COA@markham.ca](mailto:COA@markham.ca)